



Fort Gordon Aquatics Party Rental Form

To be considered for a during-hours or after-hours party, you **MUST** turn in a completed reservation form and **FULL** payment to the Outdoor Pool. Two weeks' notice is required. Approval will depend on staff and pool availability.

Prices and Information

- Fort Gordon Aquatics will provide a clean party room with tables, chairs, and full size fridge. Patrons are responsible for decorations and clean up. Please provide a guest list to the front desk upon arrival.
- Patrons will provide their own food. All appliances are prohibited. No alcohol is allowed on the premises. You may bring in cake and ice cream for birthday celebrations; however, any other types of food must be purchased from an on-post facility (ask for list). The party room/ facility are not available for setup more than 10 minutes prior to time of party. Each party time slot has a half hour in between for staff cleaning purposes and entering / exiting parties.
- Cost of the party room is \$175.00 for 2 hours with up to 25 guests. Additional guests are \$5.00 per person for ages 3 years and older.
- Cost of an After-Hours party is \$275.00 for 2 hours at max capacity. **Manager's approval needed.**

Date and of Party: _____ **Reason for Party:** _____

What type of Party? During Hours After-Hours **Total Number of expected guest:** _____

Time: 1130-1330 1400-1600 1630-1830 1930-2130 (After Hours ONLY)

Time (Sundays Only): 1300-1500 1530-1730 1830-2030 (After Hours ONLY)

Phone Number: _____ **Alternate Number:** _____

Email Address: _____

Cancellation Policy: If for any reason you must cancel the party, a one week notice in writing to the Manager is required in order for money to be refunded or credited. For an after-hours party cancellation due to weather, 24 hour notice must be given and party will be rescheduled. **Weather Policy:** Patrons will be asked to exit the pool if lightning or thunder is within 10 miles radius. There is a 30 minute wait from the last occurrence of lightning or thunder. It is advised to check the weather before planning a party at the pool.

Today's Date: _____ I, (please print name) _____ have read, understand, and will comply with the above and all facility rules. I understand my fee is non-refundable if I do not cancel one week prior to the date of reservation.

Signature: _____

Office Use Only			
Accepted <input type="checkbox"/>	Denied <input type="checkbox"/>	Reason:	
Date Received:	Date Approved:	Rec Aid Signature:	
Amt. Paid:	Visa or MC	Cash	Check #