



**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON,  
FORT EISENHOWER 307 CHAMBERLAIN AVENUE  
FORT EISENHOWER, GEORGIA 30905-5730

REPLY TO  
ATTENTION OF:

AMIM-EIW-WR

MEMORANDUM FOR INSTRUCTION/INTENT TO PLAY

**SUBJECT:** 2024/25 Unit Level Basketball for Men and Women Programs

1. **GENERAL:** The Fort Eisenhower Unit Level Basketball Programs will be conducted during the period of November 2024 - February 2025.
2. **ORGANIZATION:** The Basketball Programs will be based upon company level competition. Individual registration will be accepted from members of units that do not have an organized team. The Sports Office will make assignments. Units desiring to enter a team must submit their Memorandum of Intent not later than 14 November 2024 to the Sports Office (Bldg. 44401). The attached memorandum is provided for convenience in notifying the Sports Office.
3. **RESPONSIBILITIES:**
  - a. Sports Director: Responsible to Directorate of Family and Morale, Welfare and Recreation (DFMWR) for planning, organizing, scheduling, implementation and overall supervision of the league, resolution of problems, complaints and protests.
  - b. Unit Commanders:
    - (1) Submit attached Memorandum of Intent to participate not later than 16 November 2024.
    - (2) Notify the Sports Office in your Memorandum of Intent of known dates and daily times the unit will not be available for competition due to military training, exercises, change of command, etc.
    - (3) Ensure the coach or a designated representative attends a coach's organization meeting (Bldg. 44401) 1300 hours 14 Nov 2024. Prior to scheduling of practice times attendance of coach/or representative at the organization meeting is required.
4. **PROCEDURES AND RULES:**
  - a. Games will be played according to the 2024 National Collegiate Athletic Association (NCAA) Basketball Rules and the additional/amended rules listed in the following.

b. Game time is forfeit time. All teams must be on the floor ready to play at the scheduled time. Failure to do so will result in a forfeit. Teams forfeiting two games for failure to play at the scheduled time will be dropped from the league including tournament play.

c. Cancellations will be accepted and rescheduled only for military commitments that involve the entire unit and only when the Sports Office (791-1142) has been notified prior to 1400 hours the day of the schedule game.

d. All games will be played on the date indicated by the playing schedule. The second team listed on the schedule is the home team and will sit on the right side of the official scorer.

## 5. **ELIGIBILITY:**

a. Team composition will be active duty personnel (ONLY) assigned/attached to that company for duty with one exception; units having one hundred or fewer service members and having a twenty-four/seven mission obligation are allowed to have DOD/DA civilians (employed by their unit) play on their Unit Level Intramural Sports Teams.

b. Individuals, who are assigned to one company and attached to another, may play with either the company of assignment or the company to which attached. Once a player has participated with either company, participation with the other company will not be permitted.

c. Participants who are reassigned to another company during the season may elect to continue playing with the previously assigned company provided a memorandum is submitted to the Sports Office prior to participation with his/her previous company. Both the losing and gaining company commanders reflecting agreement for continued participation with the losing company must sign the memorandum.

d. Players ejected from a game for unsportsmanlike conduct will be suspended for one (1) game. A player ejected from the game for unsportsmanlike conduct a second time during the season will be suspended for the remainder of the playing season, to include tournament games. A player who is detected participating in any manner during suspended period by any member of the Sports Staff, an Official or Opposing Player will automatically be suspended from further participation for the remainder of the season and the offending team will forfeit all games in which the suspended player participated.

e. Protests will be accepted based upon rule misinterpretation or player eligibility and will be filed with the referee at the time of the protest. Additionally, the protest must be submitted in writing to the Sports Office by 1600 hours the following duty-date, containing the following information:

(1) The date times and places of the game.

(2) Names of the officials.

(3) The rule and section of the official rule.

(4) The decision and/or condition surrounding the cause for protest.

(5) All essential facts involved in the matter of the protest.

6. **TROPHIES:** Team trophies will be presented to the first, second, and third place teams. Individual awards will be presented to the first and the second place teams in the post-season tournament play only.
7. Point of contact is Mr. Neil Smith, e-mail [neil.j.smith.naf@army.mil](mailto:neil.j.smith.naf@army.mil) or 791-1142.

Encl

LARRY W. COGGINS  
Chief, Recreation Division

MEMORANDUM FROM \_\_\_\_\_

18 October 2023

MEMORANDUM FOR: SPORTS OFFICE (Bldg. 44401)

SUBJECT: **2024 UNIT LEVEL MEN'S BASKETBALL PROGRAM**

1. My Unit has received the Letter of Memorandum concerning the 2024 Unit Level Basketball League Guidelines and does ( ) does not ( ) intend to participate.

2. This unit cannot participate due to known military commitments on the following dates:

3. This unit can ( ) cannot ( ) compete in games scheduled at 1700 hours.

4. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE

MEMORANDUM FROM \_\_\_\_\_ 18 October 2023

MEMORANDUM FOR: SPORTS OFFICE (Bldg. 44401)

SUBJECT: **2024 UNIT LEVEL WOMEN'S BASKETBALL PROGRAM**

1. My Unit has received the Letter of Memorandum concerning the 2024 Unit Level Basketball League Guidelines and does ( ) does not ( ) intend to participate.

2. This unit cannot participate due to known military commitments on the following dates:

3. This unit can ( ) cannot ( ) compete in games scheduled at 1700 hours.

4. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE