



REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON**  
**307 CHAMBERLAIN AVENUE**  
**FORT GORDON, GEORGIA 30905-5730**

IMGO-MWR

MEMORANDUM FOR INSTRUCTION/INTENT TO PLAY

**SUBJECT:** 2021 Unit Level Flag Football for Men, Women and Morning Programs

**1. GENERAL:** The Unit Level Flag Football Programs will be conducted during the period of August – November 2021.

**2. ORGANIZATION:** The Flag Football Programs will be based upon company level competition. Individual registration will be accepted from members of units that do not have an organized team. The Sports Office will make assignments. Units desiring to enter a team or teams must submit their Memorandum(s) of Intent not later than 12 August 2021 to the Sports Office (Bldg. 24501). The attached memorandum(s) is provided for convenience in notifying the Sports Office.

**3. RESPONSIBILITIES:**

a. Sports Director: Responsible to Directorate of Family and Morale, Welfare and Recreation (DFMWR) for planning, organizing, scheduling, implementation and overall supervision of the leagues, resolution of problems, complaints and protests.

b. Unit Commanders:

(1) Submit appropriate attached Memorandum(s) (i.e. Unit Level Flag Football Program for Men, Women Flag Football Program or Morning Flag Football Program) of Intent to participate not later than 12 August 2021. Units may participate in one, two, or all three programs.

(2) Notify the Sports Office in your Memorandum of Intent of known dates and daily times the unit will not be available for competition due to military training, exercises, change of command, etc.

(3) Ensure the coach or a designated representative attends a coach's organization meeting (Bldg. 24501) 1300 hours 12 August 2021. Prior to scheduling of practice times attendance of coach/or representative at the organization meeting is required.

**4. PROCEDURES AND RULES:**

- a. Games will be played according to the 2021 National Intramural Recreational Sports Association (NIRSA) Rules and the additional/amended rules listed herein.
- b. Games will be played between 2 teams of 7 players each. Five players are required to start the game and avoid a forfeit.
- c. Forfeit time is game time. All teams must be on the field ready to play at the schedule time. Failure to do so will result in a forfeit. Teams forfeiting two games for failure to play at the scheduled time will be dropped from the league including tournament play.
- d. Cancellations will be accepted and rescheduled only for military commitments that involve the entire unit and only when the Sports Office (791-1142) has been notified prior to 1400 hours the day of the schedule game.
- e. Protests will be accepted based upon rule misinterpretation or player eligibility and will be filed with the referee at the time of the protest. Additionally, the protest must be submitted in writing to the Sports Office by 1600 hours the following duty date, containing the following information:
  - (1) The date times and places of the game.
  - (2) Names of the officials.
  - (3) The rule and section of the official rule.
  - (4) The decision and/or condition surrounding the cause for protest.
  - (5) All essential facts involved in the matter of the protest.

## **5. ELIGIBILITY:**

- a. Team composition will be active duty personnel (ONLY) assigned/attached to that company for duty. Teams will be limited to 15 individuals to include coaches, managers, and administrative personnel.
- b. Individuals, who are assigned to one company and attached to another, may play with either the company of assignment or the company to which attached. Once a player has participated with either company, participation with the other company will not be permitted.
- c. Participants who are reassigned to another company during the season may elect to continue playing with the previously assigned company provided a memorandum is submitted to the Sports Office prior to participation with his/her

previous company. Both the losing and gaining company commanders reflecting agreement for continued participation with the losing company must sign the memorandum.

d. Players ejected from a game for unsportsmanlike conduct will be suspended for one (1) game. A player ejected from a game for unsportsmanlike conduct a second time during the season will be suspended for the remainder of the season, to include tournament games. A player who is detected participating in any manner during suspended period by any member of the Athletic Staff, an Official or Opposing Player will automatically be suspended from further participation for the remainder of the season and the offending team will forfeit all games in which the suspended player participated.

**6. TROPHIES:** Team trophies will be presented to the first, second, and third place teams. Individual trophies will be presented to the first and the second place teams in the post-season tournament play only.

7. Point of contact is Mr. Neil J. Smith, e-mail [neil.j.smith.naf@mail.mil](mailto:neil.j.smith.naf@mail.mil) or 791-1142.

Encl

LARRY W. COGGINS  
Chief, Recreation Division

MEMORANDUM FROM \_\_\_\_\_ 7 January 2021

MEMORANDUM FOR: SPORTS OFFICE (Bldg. 24501)

SUBJECT: 2021 UNIT LEVEL MEN FLAG FOOTBALL PROGRAM

1. My Unit has received the Letter of Memorandum concerning the 2021 Unit Level Men Flag Football Program Guidelines and does ( ) does not ( ) intend to participate.

2. This Unit cannot participate due to known military commitments on the following dates:

3. This Unit can ( ) cannot ( ) compete in games scheduled at 1700 hours.

4. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE

MEMORANDUM FROM \_\_\_\_\_ 21 Jan 2021

MEMORANDUM FOR: SPORTS OFFICE (Bldg. 24501)

SUBJECT: 2020 WOMEN FLAG FOOTBALL PROGRAM

1. My Unit has received the Letter of Memorandum concerning the 2021 Women Flag Football Program Guidelines and does ( ) does not ( ) intend to participate.

2. This Unit cannot participate due to known military commitments on the following dates:

3. This Unit can ( ) cannot ( ) compete in games scheduled at 1700 hours.

4. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

5. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE

MEMORANDUM FROM \_\_\_\_\_ 7 January 2021

MEMORANDUM FOR: SPORTS OFFICE (Bldg. 24501)

SUBJECT: 2020 MORNING FLAG FOOTBALL PROGRAM

1. My Unit has received the Letter of Memorandum concerning the 2021 Morning Flag Football Program Guidelines and does ( ) does not ( ) intend to participate.

2. This Unit cannot participate due to known military commitments on the following dates:

3. The POC for my unit is \_\_\_\_\_ and the contact phone is \_\_\_\_\_.

4. POC e-mail \_\_\_\_\_

\_\_\_\_\_  
COMMANDING

\_\_\_\_\_  
DATE